



The Southern African Association for Energy Efficiency (SAEE)

Annual General Meeting

Minutes

Venue: Claudius, Emperors Palace
 Date: 13 November 2012
 Time: 14:00

AGENDA ITEM		
1. Opening and Welcoming		
Prof. LJ Grobler welcomed everyone to the meeting		
2. Attendance and Apologies		
Present	Prof. LJ Grobler (SAEE President) Karel Steyn (SAEE Board Member) Lisa Reynolds (SAEE Board Member) Hope Mashele (SAEE Board Member) Erika Kruger (SAEEEC) Danielle Badenhorst (SAEE) Gareth Burley (Eastern Cape Branch) Izelle Bosman (ETF) Ferdi Becker (Eskom) Andre Kroep (Anglo Thermal Coal Projects) Mascha Moorlach (ERC) Andrew Hibberd (University of Cape Town) Anneke van der Schyff (Ellies)	Howard Harris (Structatherm Projects) Andrew Murray (Andrew Murray Consulting) Jean Venter (VdW&Co – Association Secretariats) Yu-Fang Wen (Competition Commission) Musa Shibamby (Afrika Green Energy Solutions) Welsh Dlamini (CEM Logistics) Anthony Hearn (Sheba Consulting & Aviation Services) Peter Hlabisa (Tranique Africa) Themba Lecage (Metsana Group) Thilivhali Bethuel Madula (Mveledziso Engineering Solutions) John Monaheng (Metsana Mining (Pty) Ltd) Mark Rawlins (Energy & Combustion Services) Ike Ndlovu (Vutha Development Group)
Apologies	Sydney Zeederberg (SAEE Board member) Giel Faber (Vodacom)	Gary Wiltshire (Ellies) David M. Matonga (Synchroconsult Associates LTD)
3. Finalising of Agenda		
The Agenda was accepted and no points were added.		
4. Acceptance of previous minutes		
The minutes from the Annual General Meeting in 2011 were accepted by Karel Steyn and seconded by Andre Kroep.		
5. Matters arising from previous minutes		
Prof. LJ Grobler reported the SAEE is celebrating 10 years of energy efficiency excellence and Danielle Badenhorst explained the SAEE branding was revised, as well as the membership categories and benefits as celebration of this milestone.		
6. SAEE		
Presentation from the Competition Commission		
A representative from the Competition Commission, Mrs Yu-Fang Wen gave a presentation on the Competition Commission as well as the Competition Law focussing on the following:		
<ul style="list-style-type: none"> • The Competition Authorities <ul style="list-style-type: none"> – Commission’s Powers – Roles and Functions – Objectives of the Act • Prohibited Practices • Standard Setting • Merger Control • Industry Associations • Compliance Solutions 		

AEE Awards:

Danielle Badenhorst was proud to announce the SAEE has won three International Awards from the AEE in the following categories:

- Best Website
- Best Community Service (GreenHour project)
- Best Overall Chapter Performance

SAEE Membership:

Danielle Badenhorst reported the SAEE Membership numbers as follows:

Individual Members	274
Corporate Members	52
Institutional Members	23
Premier Members	8

Membership Benefits and Categories:

Danielle Badenhorst informed the meeting of the additional membership categories and benefits that were added in order to enhance value for its members. The SAEE membership categories include the following:

Diamond Premier Membership
Platinum Premier Membership
Gold Premier Membership
Silver Premier Membership
Blue Premier Membership
Corporate Membership
Individual Membership
Institutional Membership

Constitution:

Mr Jean Venter, who assisted the SAEE Board in the revision process of the SAEE Constitution, discussed the proposed Constitution document (accepted proposal attached). It was proposed that the numbering should be corrected. The voting process achieved the following results:

Favour 12
Against 0
Abstaining 1

The new SAEE Constitution was adopted on the 13th of November 2012.

President-elect:

Prof LJ Grobler explained the process of President-elect as per the newly adopted Constitution and declared that he will move out of the President position and become Past President. Prof Grobler proposed Karel Steyn as President and Lisa Reynolds as President-elect. The meeting approved this proposal with 13 votes in favour. Karel Steyn will commence as SAEE President from January 2013 and Board members will be elected during the Board elections in 2013.

7. 2012SAEEC**2012SAEEC**

Erika Kruger reported the following statistics:

- Representatives from 149 companies pre-registered
- 64 speakers: 3 international speakers from USA and France
- 27 abstracts submitted to be reviewed through the IEEE technical program committee
- 6 International submissions; India, UK, Zambia and Czech Republic
- 3 papers rejected, 18 papers withdrawn, 6 papers to be presented at the 2012SAEEC
- 43 stands are occupied by 37 companies with 13 first time exhibitors to the convention
- 9 Endorsers
- Platinum Sponsors: TIA and Eskom
- Gold Sponsors: Spirax Sarco, SANAS, IDC
- Bronze Sponsor: Schneider Electric
- Delegate bag Sponsor: PPC

Mrs Kruger explained that Carbon foot print offset calculations will be done for the first time and that the responsibility of the carbon foot print offset is placed back in the hands of the delegates. Trees purchased through the very worthy Food and Trees for Africa project. The 2012SAEEC supported another 2 community based projects:

- KhayaPower is a project where unemployed women manufacture recycled convention bags, using PPC cement bags as material,
- Positive Beadwork project is a community based project for HIV affected and effective people, doing lanyards and other beadwork articles.

The Annual Banquet and Awards Ceremony is held to announce the winners in each category of the Energy Award Programme. To celebrate the 10 years, the theme of the evening is Mardi Gras with entertainment from the Silent Conductor.

Energy Awards

Danielle Badenhorst reported 29 nominations in the Energy Awards Programme. The categories include the following:

- Energy Newcomer of the year
- Energy Company of the year
- Energy Project of the year
- Excellence Award
- Energy Patron of the year
- Ian Ernest Lane Hall of Fame

The winner in each category will be announced at the Annual Banquet and Awards Ceremony 14 November 2012.

It was further explained that there were 63 applications into the Scholarship Programme of which 55 were successful. With the support of a Blue Premier Member, Spirax Sarco and the Gold Premier Member, SANEDI, four bursaries will be awarded. The 4 top students are from 3 Universities:

University of KZN
University of Cape Town
Vaal University of Technology

Mr Hope Mashele suggested the amount should be revised in the new year.

8. Media Relations

Media:

Danielle Badenhorst gave a summary of the Media Value

The total PR value of exposure received in the year R4,452,591 million (excl VAT and agency commissions) for the year

Adverts: R515 658

2012SAEEC barter agreements with 11 publishers, 17 leading magazines

Green Hour:

Gareth Burley reported on the activities and status of the joint venture talk show, Green Hour, and proposed that the project be released as a pilot project and become an SAEE project. The meeting approved the proposal with 13 votes in favour.

9. SAEE Branches and Chapters

Eastern Cape Branch:

Gareth Burley reported on the activities of the Eastern Cape Branch that was established in February 2012 and proposed the Branch be released as a pilot project and become an SAEE Branch. The meeting approved the proposal with 13 votes in favour. Mr Karel Steyn congratulated Mr Burley on his efforts and suggested the Branch as well as the Green Hour should be expanded to other areas. The possibility of duplicating the Branch and Green Hour will be investigated.

CMVPSA:

Karel Steyn, representative of the Council of Measurement and Verification Professionals of South Africa (CMVPSA), reported on the CMVPSA Chapter of the SAEE. It was reported that membership numbers have grown and that the Council is Financially sound. Mr Steyn gave a presentation on GSEP (please find report attached).

10. Energy Training Foundation (EnTF)

Izelle Bosman reported the following information on the training activities of the EnTF, approved training provider of the International Certified courses of the AEE.

- During the past year the Energy Training Foundation held thirteen (13) courses, 338 attended, 339 wrote exam and 200 passed the international exam.
- 6 CEM courses, 5 CMVP courses, 2 CEA courses.

Prof LJ Grobler explained that the CEM course is the accredited ISO17024 qualification. Karel Steyn suggested information should be included in the SAEE newsletter in order for people to send in their training needs as the whole spectrum is not yet addressed. Mark Rawlins reported delays and difficulty renewing CEM Certification and the matter will be discussed with the EnTF.

11. Financial Report

Prof LJ Grobler explained the final Financial Statements were not finalised as the Auditors are awaiting a Tax exemption certificate from SARS that might influence final statements. The proposed budget for 2013/2014 was reviewed and accepted by Andre Kroep and seconded by Lisa Reynolds.

12. General

Gareth Burley stated the importance of the connection between students and the industry and mentioned a Youth Development Programme will be initialised.

13. Next Annual General Meeting

The next Annual General Meeting will be held in November 2013.